

A GUIDE TO
IMAGE
OUTPUT

C ON ARTIST.

BOOK 7

Image Capture

A basic guide for students on how to prepare
and save files for both screen and print-
based output.

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This publication has been formatted using
extra-large print for easier reading.

The author recommends that further study on the subject matter discussed in
this booklet is required in order to gain a more thorough understanding of the
topic. Furthermore, the copying of any information (authorised or otherwise)
found in this publication is totally allowed without any threat of prosecution
despite that pesky copyright symbol above.
It's only really there for dramatic effect.

PRINT-BASED OUTPUT

STEP 1. Open the 'PSD' file for your digital image.

STEP 2. Check that your canvas is the correct size (e.g. A6, A5, A4, A3, Custom, etc).

STEP 3. Ensure your output resolution is 300 pixels per inch (check this by choosing Image Size  from the IMAGE menu).

STEP 4. Ensure the colour mode is CMYK (check this by choosing Mode  from the IMAGE menu).

STEP 5. Flatten all Layers (choose this command under the LAYER menu). This will help to reduce the file size considerably and create a composite print-ready final image.

STEP 6. Choose SAVE AS from the File Menu. Select TIFF or PDF as the file format and save your file to the appropriate folder/location.

SCREEN-BASED OUTPUT

STEP 1. Open the 'PSD' file for your digital image.

STEP 2. Ensure your canvas is the correct size (e.g. 200x200 pixels, 600x400pixels, etc).

STEP 3. Change your output resolution is 72 pixels per inch.

STEP 4. Ensure the colour mode is RGB.

STEP 5. Flatten all Layers

STEP 6. Choose SAVE AS from the File Menu. Select JPG as the file format and save your file to the appropriate folder/location.

PHOTO MINILAB OUTPUT

STEP 1. Open your 'PSD' file

STEP 2. Ensure your canvas is the correct size

(e.g. 6x4 inches, 5x7 inches, etc).

STEP 3. Check the output resolution is 300ppi and the colour mode is RGB.

STEP 5. Flatten all Layers

STEP 6. Choose SAVE AS from the File Menu. Select JPG as the file format and save your file to the appropriate folder/location.

TIP: Always use a proper file names
when saving your work. For example:
Bill_Bailey_A4_event_flyer_flat.pdf

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